

Village of Dorchester Finance Committee Meeting

Date: November 6, 2013 (Wednesday)

Time: 6:30 PM

Venue: Clerk's office
228 W. Washington Ave., Dorchester

MINUTES

1. Call meeting to order.

The meeting was called to order by Chairman Dunlap at 6:40 PM.

2. Roll Call.

PRESENT:

CHAIRMAN Karen Dunlap
Deb Koncel
Kurt Schwoch

ALSO PRESENT:

Pres. Wayne Rau

3. Discussion and action on the bills and vouchers.

A motion was made by Koncel, seconded by Schwoch to approve the presented bills and vouchers.
Motion carried.

4. Motion to Adjourn.

A motion was made by Koncel, seconded by Schwoch to adjourn. Motion carried. Meeting was adjourned at 6:50 PM.

Val Heins
Clerk-Treasurer

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ANNOUNCEMENTS:

1. **Dor-Chess-ter Saturdays at the Dorchester Public Library, 2nd Saturday of the month - November 2013 thru April 2014 from 9:00 A.M. to 11: A.M.** All ages welcome from Beginners to advanced players. See our website at www.dorchesterwi.com under "Notices" Page.
2. **2014 3rd Quarterly Water & Sewer bill correct due date is November 20, 2014.** Thank you for your kind understanding.

VILLAGE OF DORCHESTER BOARD MEETING

Clerk's Office, 228 W. Washington Ave., Dorchester WI

November 6, 2013 (Wednesday) **7:00 PM**

MINUTES

1. CALL MEETING TO ORDER:

The meeting was called to order by Pres. Rau at 7:00 PM.

2. PLEDGE OF ALLEGIANCE:

Pledge of Allegiance was said.

3. ROLL CALL:

PRESENT:

Pres. Wayne Rau	Darin Kussrow	Mike Seubert
Karen Dunlap	Daniella Schauer	
Deb Koncel	Kurt Schwoch	

ALSO PRESENT:

Chief Gary Leichtman	Jeremy Haas - MSA	Dan Krause
Dean Faude	Sheila Nyberg - CCEDC	Jamie Decker
Jesse Rieck	Sue Bedroske - Librarian	Julie Bach
Rick Golz	Rita Motte	Val Heins as Secretary
Justin Sornsinsin - MSA	Kevin O'Brien - TP Printing	Sue Hanson as Asst. Secretary

4. REVIEW AND APPROVE MINUTES OF OCTOBER 2, 2013 BOARD MEETING.

A motion was made by Trustee Schwoch, seconded by Trustee Schauer to approve the October 2, 2013 board minutes. Motion carried, 7/0.

5. REVIEW AND APPROVE OCTOBER 2013 AUDIT REPORT, AND RECEIVE NOVEMBER 2013 AUDIT REPORT FROM VILLAGE CLERK- TREASURER.

A motion was made by Trustee Dunlap, seconded by Trustee Schwoch to approve the October 2013 Audit Report. Motion carried, 7/0.

6. PUBLIC INPUT.

There was no Public Input.

7. DISCUSS AND POSSIBLE ACTION ON SEWER FORGIVENESS FOR 114 W. 2ND AVENUE.

Discussion was held regarding the Sewer Forgiveness on large water bill for 114 W 2nd Avenue due to lack of rain and planting of 3 large sections of lawn. Villager feels should forgive portion as water did not enter sewer. Village Board stated previous requests have been denied, and will continue with the policy of sewer reduction for gallons used to fill swimming pools as checked and metered by DPW, c/o Rick Golz.

8. FIRE DEPARTMENT REPRESENTATIVE TO PRESENT 2014 BUDGET.

Pres. Rau attended the Fire Department meeting where the draft Dorchester Community Emergency Services, Inc. was discussed. Township figures were not in so the final budget could vary by a few dollars. Increase in 2014 budget is due to excellent recruitment efforts by Dorchester to now have a full staff which needs gear, pagers, etc. for their positions. Also, more mutual aid calls are going out. The Village of Dorchester portion of aid is \$49,338.61.

9. DISCUSS AND APPROVE 2014 FIRE DEPARTMENT BUDGET.

A motion was made by Trustee Schwoch, seconded by Trustee Koncel to approve the 2014 Dorchester Community Emergency Services, Inc. budget share of \$49,338.61 for the Village of Dorchester. Motion carried, 7/0.

10. LIBRARY REPRESENTATIVE TO PRESENT 2014 BUDGET.

Librarian Sue Bedroske presented the 2014 Dorchester Public Library Budget. Clarification of line item "Miscellaneous" for \$1,400.00 is to cover anything not budgeted for; an example of chair replacement was given. Further explanation was provided on the County contributions. Clark County contribution is for both Clark and Marathon County people who do not have a library to serve them. Taylor County and Clark County bill each other for the customer use they incur. The Village's portion of 2014 budget is \$42,000; \$1,000 increase from 2013 budget and follows precedence of last 15 years of budgets.

11. DISCUSS AND APPROVE 2014 LIBRARY BUDGET.

A motion was made by Trustee Schauer, seconded by Trustee Kussrow to approve the 2014 Library Budget Village contribution of \$42,000.00. Motion carried, 7/0.

12. EMPLOYEE COMMITTEE CHAIRMAN, KURT SCHWOCH TO DISCUSS AND PRESENT THE EMPLOYEE COMMITTEE'S RECOMMENDATIONS ON EMPLOYEE HEALTH BENEFITS, WAGES AND WAGE INCREASE.

The following Employee Committee recommendations were made to the Village Board:

1. No banked hours on weekend/2 hour overtime on their weekends. If you work the weekend, you get 4 hours off the prior week.
2. Wage increase as follows:

- 2a. Chief Gary Leichtman – 4%
- 2b. Dean Faude- \$19.04/hr.
- 2c. Jesse Rieck- \$18.00/hr.
- 2d. Rick Golz - \$19.13/hr.
- 2e. Val Heins - \$14.50/hr.
- 2f. Sue Hanson - \$11.12/hr.
- 2g. Board – Finance Committee stays at \$20.00 and \$50 for the rest.

Wage increases were determined by 3.5% for those employees with insurance and 1.5% increase for part-time Deputy who does not qualify for the insurance. Some employees also received direct dollar amount increases.

Discussion was held on part-time seasonal and election official wage increases. Further discussion and more information is needed for a future Board meeting.

13. DISCUSS AND POSSIBLE ACTION ON EMPLOYEE HEALTH BENEFITS, WAGES AND WAGE INCREASE.

A motion was made by Trustee Schauer, seconded by Trustee Dunlap to approve Employee, Board and Committee wage increases as recommended by the Employee Committee. Motion carried, 6/1.

14. MR. JUSTIN SORNSIN OF MSA TO PRESENT 2014 DRAFT BUDGET AND TID UPDATES.

Mr. Justin Sornsins of MSA presented the 2014 Draft Budget and TID Updates to the Village Board. The Board can make changes up to November 15, 2013. At this time, the notice of Public Budget Hearing for the Village of Dorchester will be generated and published twice in the Tribune-Phonograph mid-November. Final Budget Hearing and TID Presentation is scheduled for December 4, 2013. The following narrative and recommendations were presented:

GENERAL FUND:

- \$224,449 tax levy, .122% increase – net new construction only.
- 2014 water & sewer no longer being subsidized.
- \$25,000 for additional police personnel.
- Approximately \$55,000 available to escrow for future expenditures.
- S. Linden Street and Vircks Drive projects for 2014-2015.

WATER UTILITY:

- 2013 PSC Water Rate increase will generate positive cash flow in 2014.
- 4% return on investment.
- 2014-2015 S Linden St. project.
- 2014 water loop submissions to DNR: Willow to Factory, N. Front St. to Ludwig and The Home Place.

SEWER UTILITY:

- April 1, 2012 rate increase to generate positive cash flow in 2014.
- 3% return on investment.
- Approximately \$5,000.00 available for escrow (replacement funds).
- CMOM (Capacity, Management, Operations, Maintenance & Cleaning Cost) budgeted for 2014.

RECOMMENDATIONS:

- Transfer of funds bi-annually (March and July) for future expenditures.
- Quarterly budget review for planning tool.

15. DISCUSS AND POSSIBLE ACTION ON DRAFTED 2014 BUDGET AND TID UPDATES.

No action taken at this point on the presented 2014 Budget and TID Updates.

16. DISCUSS AND APPROVE MSA INVOICE #2 DATED OCT. 25, 2013 REGARDING PROJECT R06337017.0 FOR PROFESSIONAL SERVICES RENDERED FROM SEPTEMBER 29, 2013 TO OCTOBER 19, 2013 ON DORCHESTER 3RD AVENUE WATER/SEWER CONSTRUCTION ADMINISTRATION.

Mr. Jeremy Haas stated \$133,000.0 is left for charges on the 3rd Avenue Water/Sewer Construction Administration.

Invoice for Project No. R06337017.0 is for services from September 29 to October 19, 2013 Construction Staking and Resident Project Representative for \$21,202.01.

A motion was made by Trustee Dunlap, seconded by Trustee Koncel to approve Invoice No.2, Project No. R06337017.0 for professional services rendered from September 29, 2013 to October 19, 2013 on Dorchester Third Ave. Water/Sewer Construction Administration in the amount of \$21,202.01. Motion carried, 7/0.

17. MR. JEREMY HAAS OF MSA TO PRESENT PROJECT UPDATE FOR WASHINGTON/3RD STREET CONSTRUCTION, AND PRELIMINARY DESIGN AND ENGINEERING FOR VIRCKS DRIVE, AND PRELIMINARY DESIGN ON S. LINDEN STREET.

Mr. Jeremy Haas of MSA gave updates for Washington/3rd Street Construction. He stated curb and gutter would be starting November 7, 2013. The raised slope change on the Dorchester Days side of the road correction has been made, and will be a cost to MSA for the error. The Village of Dorchester will not be charged. First layer of Asphalt will be applied before deer hunting this November, and 2nd coat to be applied in Spring, 2014.

18. DISCUSS AND POSSIBLE ACTION ON PROJECT UPDATE FOR WASHINGTON/3RD STREET CONSTRUCTION, AND PRELIMINARY DESIGN AND ENGINEERING FOR VIRCKS DRIVE, AND PRELIMINARY DESIGN ON S. LINDEN STREET.

Mr. Jeremy Haas reported before the board the Pay Request No.2 for Steen Construction for \$188,864.47. He stated that the completion date is approximately a week before Dorchester Days in 2014.

A motion was made by Trustee Dunlap, seconded by Trustee Schauer to approve Pay Request No.2 for Steen Construction, Inc. in the amount of \$188,864.47. Motion carried, 7/0.

Pres. Rau recommended on Vircks Drive first, and hold off on S. Linden Street. Preliminary lay work and survey cost \$10,000 for S. Linden and \$2,700 for Vircks Drive.

A motion was made by Trustee Schwoch, seconded by Trustee Koncel to continue with MSA and approve Design and Engineering Professional Task Order of \$10,000.00 for S. Linden Street and \$2,700 for Vircks Drive. Motion carried, 7/0.

19. DISCUSS AND POSSIBLE ACTION ON DRAFT DORCHESTER CDBG PF GRANT CONTRACT.

Mr. Jeremy Haas gave a brief explanation of Draft Dorchester CDBG Grand Contract. \$203,243.00 grant award for sewer portion of Vircks Drive and S Linden Street.

20. DISCUSS AND POSSIBLE ACTION ON UPDATES REGARDING PROPOSED INTERSECTION SAFETY IMPROVEMENT AT HWY13/COUNTY A IN THE VILLAGE OF DORCHESTER.

The estimated total project cost (Engineering, Real Estate purchase, and Construction) to be \$781,463.00 for the proposed Intersection Safety Improvement at Hwy 13/County A in Dorchester. Local participation for the Village of Dorchester is 1.66% of actual project cost, estimated share to be \$13,024.32.

A motion was made by Trustee Koncel, seconded by Trustee Schauer to approve Village of Dorchester 1.66% of actual project cost estimated share to be \$13,024.32 for proposed Intersection Safety Improvement at Hwy 13/County A Construction in 2017. Motion carried, 7/0.

21. DISCUSS AND APPROVE APPLICATION FOR OPERATOR'S LICENSE BY MEGAN KOLLER AND TERRY NEMITZ AT MEMORIAL COMMUNITY HALL, LLC.

A motion was made by Trustee Koncel, seconded by Trustee Schauer to approve Application for Operator's Licenses by Megan Koller and Terry Nemitz at the Memorial Community Hall, LLC. Motion carried, 7/0.

22. DISCUSS AND APPROVE APPLICATION FOR BUILDING PERMIT BY INDUSTRIAL DEVELOPMENT OF DORCHESTER, LP (C/O MEYER MFG) –ADDRESS: 574 W. CENTER AVE. PURPOSE: BUILD NEW BUILDING, APPROVED BY MR. JIM JANTSCH & PRESIDENT WAYNE RAU.

Pres. Rau stated all state approval have been met.

A motion was made by Trustee Koncel, seconded by Trustee Schauer to approve the Application for Building Permit by Industrial Development of Dorchester, LP (c/o Meyer Mfg) – address: 574 W Center Ave. Purpose: Build new building, approved by Mr. Jim Jantsch and Pres. Wayne Rau. Motion carried, 7/0.

23. PRES. RAU TO PROVIDE UPDATE ON APPLICATION FOR BUILDING PERMIT FOR ADDRESS: 230 S 3RD STREET. See Item # 27.

24. PRES. RAU TO PROVIDE UPDATE ON APPLICATION FOR BUILDING PERMIT FOR ADDRESS: N16097 HWY 13.

See Item #27.

25. PRES. RAU TO PROVIDE UPDATE ON APPLICATION FOR BUILDING PERMIT FOR ADDRESS: N16170 LIBERTY STREET.

See Item #27.

26. PRES. RAU TO PROVIDE UPDATE ON APPLICATION FOR BUILDING PERMIT FOR ADDRESS: 700 EAST CENTER AVE.

See Item #27.

27. PRES. RAU TO PROVIDE UPDATE ON APPLICATION FOR BUILDING PERMIT FOR ADDRESS: 301 N 4TH STREET.

The Village board reviewed the building permit applications that have been issued as a result of approval by Mr. Jim Jantsch, Zoning Administration for the following addresses:

- 230 S 3rd Street
- N16097 Hwy 13
- N16170 Liberty Street
- 700 East Center Ave.
- 301 N 4th Street.

28. DEAN FAUDE AND JESSE RIECK'S MONTHLY REPORTS.

Mr. Dean Faude, Shop Supervisor gave report of recent sewer jetting at the corner of Washington and 4th Street. Both Village and Medford jetted the sewer and removed clay tile and mortar believed to be debris from removing sewer lines within the first lateral (50 feet) of sewer pipe. Mr. Faude will discuss further with Steen Construction and provide update at the December 4, 2013 Board meeting.

Oil changes on Equipment, Generator changes and prepping manholes for winter were other items mentioned as in process.

29. JESSE RIECK TO DISCUSS MAILBOXES.

Mr. Jesse Rieck presented to the Board a draft letter he would like sent to the villagers of Dorchester which details the proper placement of mailboxes and explains the Village will not be responsible for damage caused by plow trucks this winter season.

30. DISCUSS AND POSSIBLE ACTION ON MAILBOXES.

A motion was made by Trustee Schwoch, seconded by Trustee Koncel to amend the letter and send to all villagers with the proper placement diagram. Motion carried, 7/0.

31. JESSE RIECK TO DISCUSS SNOW REMOVAL AND SIDEWALK CLEARING.

Mr. Jesse Rieck discussed the option of senior citizens and handicapped villagers requesting snow removal and sidewalk clearing by the Village as most Villagers do not want this service.

32. DISCUSS AND POSSIBLE ACTION ON SNOW REMOVAL AND SIDEWALK CLEARING.

The Village Board discussed elderly and handicapped villagers sign a waiver when requesting assistance. Safety issues for all villagers if sidewalks are not properly cleared is a major concern. No change will occur in the procedure. Village employees will continue to remove snow and sidewalk clearing.

33. RICK GOLZ'S MONTHLY REPORT.

Mr. Rick Golz gave update on Speed Drive Failure that occurred at the WWTF. Unsure if caused by lightning causing surge. Repair or rebuilding is estimated at \$2,500.00 or look at alternative for back-up. Mr. Golz will speak with the Tri-State on findings and more discussion is need at a future meeting.

34. DISCUSS AND POSSIBLE ACTION ON JAMIE DECKER'S REQUEST FOR APPROVAL TO DUMP HOLDING TANKS DIRTY WATER TO THE DORCHESTER WASTEWATER FACILITY.

Mr. Jamie Decker came before the board to request approval to dump residential holding tank waste or grey water to the WWTF. Cost or fee was determined to be \$10.00/1,000 gallons which Medford and Stetsonville currently charge.

A motion was made by Trustee Koncel, seconded by Trustee Seubert to approve Mr. Jamie Decker's request for approval to dump holding tanks dirty water to the Dorchester Wastewater Facility. Motion carried, 7/0.

35. DISCUSS AND POSSIBLE ACTION ON BIDS FOR WATER & SEWER HOOK-UP FOR THE HOUSE ON THE HILL, ADDRESS: N15961 STATE HIGHWAY 13, DORCHESTER.

This item was tabled until December 4, 2013 Board meeting.

36. DISCUSS AND POSSIBLE ACTION ON A RESIDENT'S REQUEST FOR APPROVAL TO HOOK UP TO THE VILLAGE WATER & SEWER.

No discussion or action taken.

37. DISCUSS AND POSSIBLE ACTION ON RAGS/WIPES IN THE SEWER LINES AND PUMPS.

The Village Board discussed the issue of rags/wipes in the sewer lines and pumps and the violations and penalties according to the "Village of Dorchester Sewer Use Ordinance, Section 13, Violations and Penalties A".

A motion was made by Trustee Koncel, seconded by Trustee Schwoch to send written notice required as per Village of Dorchester Sewer Use Ordinance with December 1, 2013 date to permanently cease all violations. Motion carried, 7/0.

38. DISCUSS AND POSSIBLE ACTION ON PURCHASE OF NEW WATER METERS.

New water meters are in the 2014 budget. The meters can be ordered in December and paid for in January, 2014.

A motion was made by Trustee Kussrow, seconded by Trustee Schauer to order 2014 budgeted new meters. Motion carried, 7/0.

39. CHIEF GARY LEICHTMAN'S MONTHLY REPORT.

Chief Leichtman stated that the Police Department should soon receive \$5,000 grant towards in-squad computer. Co-op or sharing of assistance with neighboring communities is an option being looked into, and more information will be available at the December 4, 2013 Board meeting.

40. PUBLIC WORKS, VILLAGE BUILDINGS & UTILITIES COMMITTEE CHAIRMAN, DARIN KUSSROW TO DISCUSS AND PRESENT THE COMMITTEE'S RECOMMENDATIONS ON TRUCK ROUTE.

Trustee Kussrow presented the Public Works, Village Buildings & Utilities Committee recommendation of keeping truck route and adding entire Washington Avenue and W 5th Street Monday before Dorchester Days and ending Monday after Dorchester Days each year.

41. DISCUSS AND POSSIBLE ACTION ON TRUCK ROUTE.

A motion was made by Trustee Schauer, seconded by Trustee Koncel to approve the Public Works, Village Buildings & Utilities Committee recommendation on keeping the truck route, and adding entire Washington Avenue and W 5th Street Monday before Dorchester Days and ending Monday after Dorchester Days each year. Motion carried, 7/0.

42. PUBLIC WORKS, VILLAGE BUILDINGS & UTILITIES COMMITTEE CHAIRMAN, DARIN KUSSROW TO PROVIDE BUILDING COMMITTEE UPDATES.

Memorial Hall Fall Back Ball update will be provided at the December 4, 2013 Board meeting. Public Works, Village Buildings & Utilities Committee toured the Roehl Building, and does feel a good idea to purchase. However, renovation and building costs for Clerk's Office/Chief of Police Building information should be reviewed and discussed. More information and further discussion will be held at a future Board meeting.

43. DISCUSS AND POSSIBLE ACTION ON 127 S FRONT STREET PROPERTY.

Discussion was held on the status of 127 S Front Street property. Previous motion by the Village Board was complete raze of building meaning no portion was to be saved.

A motion was made by Trustee Koncel, seconded by Trustee Seubert to draft a letter by November 11, 2013 stating after November 30, 2013, further action, possibly including fines of \$5.00 up to \$50.00 will be taken. Motion carried, 7/0.

44. DISCUSS AND POSSIBLE ACTION ON 356 W CENTER AVENUE PROPERTY.

Trustee Koncel stated the Fire Department has discussed inspections for duplex buildings. The Board of Health Committee will gather more information on licenses and inspection, as well as fees for licenses, and present to the Board at a future meeting.

45. DISCUSS AND POSSIBLE ACTION ON RESIDENTIAL RENTAL PROPERTIES.

Same as above.

46. DISCUSS UPDATES CONCERNING LIVESTOCK AND POULTRY ORDINANCE.

Trustee Koncel stated reviewing other municipal ordinances, and will have updates concerning livestock and poultry ordinance at a future meeting.

47. TRUSTEE SEUBERT TO DISCUSS STREET CONDITIONS.

Trustee Seubert stated he received complaints on the condition of intersection of Washington and 2nd Street as under construction.

48. DISCUSS AND POSSIBLE ACTION ON STREET CONDITIONS.

Discussion was held to request additional fill and grate to keep intersection passable.

49. TRUSTEE SEUBERT TO DISCUSS LAND TRANSFER FROM THE VILLAGE TO DMP REAL ESTATE, LLC.

Trustee Seubert asked in land transfer documents have been finalized. Trustee Seubert will check status with the Village Attorney, as Pres. Rau stated documents have already been signed and returned to the Attorney.

50. DISCUSS AND POSSIBLE ACTION ON LAND TRANSFER FROM THE VILLAGE TO DMP REAL ESTATE, LLC.

No discussion took place.

51. DISCUSS AND POSSIBLE ACTION ON POSSIBLE HIRE FOR MEMORIAL HALL ON MAJOR MAINTENANCE.

Mr. Mike Graff has donated 200-300 hours of work time for the Memorial Hall. Mr. Graff has asked to be paid for some upcoming work to be completed within the Memorial Hall. He would be an Independent Contractor for \$15.00/hr. Pres. Rau stated large range hood to install, as well as ceiling above the stage needs painting.

A motion was made by Trustee Kussrow, seconded by Trustee Seubert to hire Mr. Mike Graff as Independent Contractor at \$15.00/hour for Memorial Hall on major maintenance. Motion carried, 7/0.

52. DISCUSS AND POSSIBLE ACTION ON CLARK COUNTY VISITOR'S GUIDE FOR A SECOND PAGE.

Pres. Rau stated the content of the second page in the Clerk County Visitor's Guide would indicate Village of Dorchester Businesses and map of vacant Village-owned lots available for purchase. Cost of the second page is \$595.00.

A motion was made by Trustee Kussrow, seconded by Trustee Schwoch to approve the purchase of second page ad on Clerk County Visitor's Guide for \$595.00. Motion carried, 7/0.

53. CLOSED SESSION (PER SECTION 19.85 (1) (C) WISC. STATS. CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY, SPECIFICALLY TO DISCUSS EMPLOYEE REVIEW AND BOARD SUGGESTIONS TO EMPLOYEE COMMITTEE REGARDING EMPLOYEE HANDBOOK CHANGES AND ENFORCEMENT.

54. MOTION TO INVITE NON-BOARD MEMBERS WHOSE PRESENCE ARE NECESSARY TO THE BUSINESS AT HAND DURING THE CLOSED SESSION.

No non-board members were invited.

55. MOTION TO GO TO CLOSED SESSION.

A motion was made by Trustee Dunlap, seconded by Trustee Schwoch to go to Closed Session. Motion carried, 7/0.

CLOSED SESSION

56. MOTION TO RECONVENE TO OPEN SESSION.

A motion was made by Trustee Schauer, seconded by Trustee Koncel to reconvene to Open Session. Motion carried 7/0.

Meeting was reconvened to Open Session.

57. DISCUSS AND POSSIBLE ACTION ON MATTERS DISCUSSED DURING THE CLOSED SESSION, SPECIFICALLY EMPLOYEE REVIEW AND BOARD SUGGESTIONS TO EMPLOYEE COMMITTEE REGARDING EMPLOYEE HANDBOOK CHANGES AND ENFORCEMENT.

A motion was made by Trustee Schauer, seconded by Pres. Rau that the Board recommends Committee to seek outside professional services for the Village with assistance from the Village Attorney.

58. DISCUSS AND POSSIBLE ACTION ON DATE OF NEXT BOARD MEETING.

No action taken.

59. ADJOURNMENT.

It was moved by Trustee Koncel, seconded by Trustee Kussrow to adjourn. Motion carried, 7/0. Meeting was adjourned at 11:30 P.M.

Val Heins
Clerk-Treasurer

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11/11/13